

Japan Promotion Fund (JPF) Joint Committee The 14th meeting

**Virtual meeting between Australia, Cook Islands, Federated States of Micronesia,
Fiji, Japan and Solomon Islands**

4 - 5 March, 2021

Record of Proceedings



1. The 14th meeting of the Joint committee on the management and operation of the Japan Promotion Fund (JPF) was held with Australia, Cook Islands, Federated States of Micronesia, Fiji representing the Pacific Islands Forum Fisheries Agency (FFA), FFA Secretariat and Japan by electronically from 4 to 5 March 2021. The participants comprised the Senior Vice President (SVP) and representatives of the Overseas Fishery Cooperation Foundation of Japan (OFCF), the chair of the Forum Fisheries Committee (FSM), senior representatives from the Pacific Islands Forum Fisheries Agency (FFA) Member countries (Australia, Cook Islands & Fiji), the Director-General (DG), the Deputy Director-General (DDG) and other members of

the FFA Secretariat. The meeting was co-chaired by the FFA DG and the OFCF SVP. A full list of the participants is appended as **Attachment A**.

Section 1: INTRODUCTORY ITEMS

Agenda item 1. Opening of Meeting

2. The Co-chairs opened the meeting at 11:00 am (Solomon time) on 4th of March 2021.

Agenda item 2. Apologies

3. No apologies were received.

Agenda item 3. Adoption of Agenda

4. The Committee adopted the agenda which is appended as **Attachment B**.

Agenda item 4. Introductory Statements by OFCF and FFA.

5. Mr Endo, Senior Vice President of OFCF (SVP), recognised the end of the COVID-19 Pandemic is not in sight and therefore for a second year we are holding this meeting through virtual means. JPF has been an important platform to maintain and develop the relationship between Japan and FFA members. He further noted that in order to enhance the cooperation between Japan and FFA there was the 2020 JPF fund established. He expressed, under COVID-19 Pandemic, it was important to analyze what we can do in an uncertain situation and implement it one by one while maintaining good communication with each other. He further expressed his hope that this meeting would have fruitful discussions to advance JPF support to Member countries. The SVP's full remarks are summarised in **Attachment C**.
6. DG warmly welcomed OFCF and colleagues, FFC Chair, and FFA Member Representatives. She highlighted that this annual exchange provided an important opportunity for a frank and constructive exchange of views on the projects for the JPF, consistent with the objectives of the Fund – to contribute to building the capacity of FFA Members to develop their fisheries and manage tuna fisheries, as well as support FFA Members to meet and implement international obligations. She recognised that the JPF had become a symbol of strong cooperation, mutual respect and friendship between Japan and FFA members and noted the key for this successful exchange will continue to be FFA's open communication and strong will to cooperate to ensure mutual benefits for people of FFA members. The DG's full remarks are summarized in **Attachment D**.
7. FFA Member Representatives commencing with the FFC Chair introduced themselves followed by the FFA Secretariat.

Section 2: JPF interim report and New project proposals

Agenda item 5. Adoption of Carry Forward Budget (From FY19/20 to FY20/21)

8. SVP introduced agenda item 5 noting it was the draft of the final report which was discussed previously and invited the Secretariat to present the final draft report.
9. DDG advised the meeting that the carry forwards as at the end of June 2020 was \$169,999.00 is the variance of approved budget for FY2019/2020 of \$441,189 and actual expenditures \$271,190. He noted that FFC has approved \$79,950 in the FY20/21 budget for three projects namely Maritime Boundary Delimitation, Enhance Fisheries Admin and OB Training Attachment in November 2020. He further suggested that the FFA Secretariat recommends allocating \$24,281 for the "FFA Training Website project", \$43,000 for the "International Fisheries Law project" to complete the activities, and return the variance of \$22,769 to the Investment account (JPF2008) for future allocation after the COVID19.
10. SVP noted that this was discussed previously and did not have any specific questions and agreed that the variance be returned to the investment fund and use of carried forward amount is relevant.

The Committee agreed to the variance of \$22,769 be returned to the Investment Fund and approved the proposed carry forwards.

Agenda item 6. 2020/21 Projects – Interim report Overview

11. DDG highlighted that FFA is engaging in 10 projects consisting of 8 projects approved at the 2020 JPF Joint Committee (JC) meeting and 2 projects carried forward from the previous year. He further noted that the total budget available for JPF Projects within the 2020/21 year, excluding management fee and including carry-forward was USD 663,181. Interim expenditure as of December 2020 within the program for the year was USD 14,882, a consumption rate of 2.2% of funds allocated. DDG explained that this was due to the travel restrictions due to the global pandemic put in place to prevent further spread of COVID19. He further noted that only one project (Trade Information and Policy) is tracking well due to the use of consultants to undertake the analysis. He also highlighted the Maritime Boundary Delimitation project also used outside consultants to progress this critical work for members. This work was to analyse effects of climate change and develop a sea level rise strategy in September 2020. DDG stressed that there was limited expenditure in the rest of the 8 projects due to travel restrictions.
12. SVP thanked DDG for the overview, and sought clarification on how FFA will spend approximately \$360,000 by the end of June noting their concerns and how it will be done. He further suggested that as we go through the individual projects, it

would be appreciated that if FFA can explain project plans and expenditure for the remainder of the period briefly.

13. DDG took the meeting through the table on page 3 of the meeting document titled “Record of Monthly expenditure of JPF 2020/21 projects” as shown below, and invited the FFA project Managers to provide an overview of activities.

Project title	Total Budget	YTD actual						Forecasts						Unit: USD	Annual total
		Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21		
JPF meeting costs	38,700	95				30		1,152							1,277
International meetings including NC	189,000										63,676				63,676
Maritime Boundary delimitation	53,250				4,000								19,000		23,000
FFA training website (JPF)	24,281												24,281		24,281
International Fisheries laws	76,000								76,000						76,000
Maritime college seminar (new)	49,100						225						30,000		30,225
Enhanced Fisheries Admin.	26,100												19,500		19,500
OB training attachment	68,850								12,000		12,000	12,000	12,000		48,000
Trade information and policy	93,750				5,250		5,250	6,825		5,950	3,750	5,950	41,250		74,225
Katsubushi & Tuna extract	44,150						32	734		8,300	5,850				14,916
Total	663,181	95	0	0	9,250	30	5,507	7,559	89,152	14,250	85,276	17,950	146,031		375,100

(0533 - JPF meeting costs)

14. DDG noted that this project covered the participation costs of members in JPF JC and the secretariat in JPF JC and informal meetings. He noted that due to travel restrictions that all meetings were held electronically and shall continue to be held as such and therefore estimated expenditure remains very limited in this fiscal year.

15. SVP noted the expenditure was low due to the meeting being held electronically and would like to resume face to face meetings when matters around COVID 19 settle.

(0661 - International meetings)

16. DDG recognised that due to limitations on international travel, it continued to be important for members to participate in the various international meetings through electronic means and this project will help improve members’ virtual meeting efficiencies by introducing high level performance video conference facilities/systems.

(0708 - Boundary Delimitation)

17. DDG invited Legal Counsel to provide an overview. The FFA Legal Counsel stressed the importance of maritime boundaries to the region and to Pacific Leaders. He noted one of the issues that has gained importance in the region is the impact of climate change on maritime boundaries and the FFA Secretariat has been providing additional support to members in relation to this critical issue. He outlined

assistance provided to Palau; Vanuatu and the Regional Conference on securing the limits of the Blue Pacific: legal options and institutional responses to the impact of sea level rise on maritime zones. The FFA Secretariat actively participated in the numerous regional processes with Members on this issue.

18. SVP has requested that priority be accorded to this project. SVP sought clarification on which activity will the forecasted budget amount of \$19,000 estimated for June be used.
19. FFA Legal Counsel advised that this shall be used for the consultants with special ability, experts in international law, who prepare papers on the Pacific regional position on sea level rise and maritime boundaries.

(1841- FFA training website)

20. FFA advised that the website has been progressing the past fiscal year and final stages of website development. Content is being refined and products to be uploaded onto the website, it is anticipated that final work shall be delivered by the end of March 2021. It is anticipated that once approved final payment shall be made in April following approval from the FFA Executive.

(1843 – International Fisheries law)

21. FFA Legal Counsel thanked JPF for its support to this project over several years. He noted that the course covered a wide range of issues and topics. In late 2020, FFA negotiated with ANCORS for the delivery of virtual/online training in international fisheries law and this was delivered in January 2021. Normally when travel allowed, only 6 to 7 representatives were able to attend training in Australia. However, in January 2021, 43 participants from FFA Member countries, a record number of FFA country representatives in a single training, attended the training. Based on feedback, it was deemed a successful mode for training and future consideration will need to be given to this and the needs of FFA members. The Legal Counsel noted that all funds were expended.
22. SVP sought clarification on the fees for the online course vis a vis in person participation in the course.
23. FFA Legal Counsel advised on the negotiation on fees and discounts provided by ANCORS.

(1915- Maritime College Seminar)

24. The FFA Secretariat noted that in December 2020, this seminar went ahead as planned with representation from the regional institutions. Due to travel restrictions, limited funds were expended and it was agreed that the remaining funds be used in this fiscal year for a training needs analysis. It was noted that this work is anticipated to be completed by the end of this fiscal year.

(1654 - Enhanced member administration)

25. FFA Director Corporate Services (DCS) outlined the various areas of support to be provided to be members and highlighted the difficulties in doing so due to the current situation. He advised of the support being provided to FSM to review and optimise performance of NORMA through the use of a local consultant with work completed by the end of the fiscal year.
26. SVP sought clarification if the \$19,500 estimated for June is to be the payment for local consultant for NORMA. DCS confirmed the funds to be used for that local consultant.

(1845 – Observer training attachment)

27. FFA Observer Programme Manager advised funds not expended due to the travel restrictions and it is anticipated that prior to the end of the fiscal year four online workshops for observers shall be delivered, with the first completed in Jan 2021. He advised that some of the training shall be delivered by consultants as well as FFA Secretariat staff.
28. SVP asked FFA why both the electronic conference and the face-to-face workshop cost \$12,000 a session.

FFA Observer Programme Manager clarified that the number of participants in each session were different, resulting in the same amount of money which is \$12,000.

(1626 - Trade information and Policy)

29. FFA Fisheries Development Adviser noted that the project supported the development and publication of FFA Trade Information and Industry News Volume; periodic briefings for FFA Members on developments in the WTO in fisheries and an in depth report on trade and trade policy in the tuna sector. It is anticipated that the budget shall be expended through the support of consultants to develop a report on “industry intelligence study on market trends and trade policy in the Tuna industry in WCPO.

(1844 – Katsuobushi Extract)

30. JPF Fund Manager highlighted that Katsuobushi Extract project aims to introduce the basic concept of Katsuobushi and tuna extract business for members to promote fisheries development and mitigate environmental impact in the region. In the reporting period, they update “the concept note of the tuna extract business” that provide not only conceptual information including business overview and potential markets, but also an example of financial performance by the five different scenarios varied product price and recovery rate. In addition, they try to develop a Pacific standard tuna extract plant design to provide existing plant owners essential technical information to consider commencing a new tuna extract business attached to their tuna plant. They plan to conduct physical and online workshops to promote tuna extract business in Solomon Islands, PNG and Fiji in this current reporting period.
31. SVP noted that while FFA explained plans for activities, it is hoped that all will go as planned. It is understood even within the context, it is not likely that the total budget shall be spent.
32. SVP expressed his support for proposed activities by the FFA secretariat whereas some activities were not discussed in the 2020 meeting, due to special circumstances caused by COVID 19. He further stressed the importance of analysing what JPF team can do in such an uncertain situation, and implementing one by one while maintaining good communication with each other.

The meeting acknowledged and approved the 2020/21 Projects Interim Report.

Agenda item 7. 2021/22 Projects – New Project Proposals

Overview

33. DDG highlighted that the effects of COVID 19 on travel and border closures will drastically affect the JPF projects implementation. He advised that funding available for new projects in FY21/22 of \$495,278 (comprising \$394,445 estimated income and \$160,000 proposed allocation from the investment account). DDG noted that carry forward from FY2020/21 to FY2021/22 is not usually included but this fiscal year it has been included. DDG also provided a summary of the new proposals totalling \$494,700 based on the assumption that no travel shall be undertaken until December 2021.
34. SVP assumed that the difference between the carry forward for the next fiscal year presented at the previous agenda (\$288,081) and at this agenda (\$230,000) was an estimated allowance considering additional expenses of the ongoing project in the current fiscal year.
35. SVP asked FFA how to deal with the carry forward if it is going to be more than planned.

36. DDG replied that it will be returned to the investment account in case a large amount of carry forward is recorded, but it will be reallocated on the same budget line if less than forecasted. He also proposed to discuss this matter at the next informal consultation meeting to finalize.

The committee agreed to discuss the carried forward from FY2020/21 to FY2021/22 at the next informal consultation meeting and to be finalized at the next joint committee meeting.

(0553- JPF meeting costs)

37. DDG introduced the proposal assuming that the next informal consultation will take place online and the JC15 will be held at HQ in Honiara in February 2022.
38. SVP hoped to have the next informal consultation approximately just before or after the WCPFC Northern Committee (NC) meeting. If the WCPFC NC meeting is going to be a face to face meeting, the informal dialogue to happen subsequently after the WCPFC NC meeting, or before it.
39. The Committee agreed to include this project in the 2021/2022 JPF projects.

(0661- International meetings including WCPFC NC)

40. DDG noted that this covered all international meetings including the Northern Committee but provisions have been made should travel restrictions be eased. He noted that due to the uncertainty that a 50% reduction has been applied.
41. SVP recognized that the report highlights no travel until December 2021, if this is the assumption and in case the Northern Committee shall be face to face then FFA members will attend the NC Meeting. DDG stressed that FFA members will need to consider a number of factors if they were to attend a face to face NC, including national requirements for international travel, and travel support would be provided if members decided to attend the NC. SVP understood but would like to encourage participation of FFA members, should the NC meeting go ahead as a face to face meeting.
42. The Committee agreed to include this project in the 2021/2022 JPF projects.

(0708 - Maritime Boundaries)

43. FFA Legal Counsel advised that continued support will be provided to members on maritime boundary delimitation including legal and advisory support
44. SVP sought clarification on whether or not the regional seminar on sea level rise be held again during the next financial year.

45. FFA Legal Counsel advised that the conference was organised by the Pacific Islands Forum Secretariat last year and it is not anticipated that another such meeting shall be held in 2021.

46. The Committee agreed to include this project in the 2021/2022 JPF projects.

(1843 - International Fisheries Law)

47. FFA Legal Counsel noted that this being an ongoing project, the budget provides for 7 face to face participants, however should travel restrictions continue then FFA will be looking at providing the opportunity to at least 40 participants to undertake an online course.

48. SVP noted that this was a continuation of an existing project and sought clarification on the selection of the 7 participations and urged a balance of selection across the Pacific countries.

49. FFA advised of the criteria utilised for identifying participants which included those applications who have not undergone any training previously.

50. The Committee agreed to include this project in the 2021/2022 JPF projects.

(Maritime College seminar)

51. FFA proposes to continue dialogue with the Pacific maritime colleges with a seminar to be held in Honiara in the fiscal year. Should travel restrictions be lifted in December 2021, then the seminar will be conducted in Jan 2022. It is expected that there shall be 15 participants to this seminar.

52. SVP requested more detailed information on participating colleges as well as topics of the seminar.

53. FFA undertook to provide this information noting that this will cover incorporating sea safety training in MTCs in relation to crewing. There has been great interest in electronic monitoring and reporting. More detailed information shall be provided to OFCF.

54. The Committee agreed to include this project in the 2021/2022 JPF projects.

(Enhancing member administrations)

55. DCS highlighted the effort to work with members to identify their needs in strengthening their administration. It is anticipated that at least 2 members' work shall be progressed.

56. The Committee agreed to include this project in the 2021/2022 JPF projects,

(Trygg Mat Tracking Resource Books (new))

57. FFA noted that this new project is expected to procure Trygg Mat Tracking Resource Books that shall enable members to learn and apply ways to identify document fraud, communicate with fishers and understand ways fishing operators can use complex company structures to hide illegal fishing activities.
58. SVP sought more information on the organisation that shall be providing this information and their level of competency.
59. FFA noted that while TMT was a reliable learning resource for other regions, they are a minor source in FFA in recent times for photograph identification methods. This will now allow it to enter FFA learning, noting that resource books are very well designed, graphically presented for a new learner.
60. SVP sought clarification if FFA shall develop a manual and distribute to members. Japan Fisheries Agency (JFA) is greatly interested in such a manual. SVP requested that the manual be distributed to the JFA as it will also address IUU in the WCPO waters.
61. (FFA's response to #63)
62. JFA thanked FFA for the provision of manuals - and is working with Southeast Asia Fisheries Development centre and if these TMT is good then there is possibility for improved fisheries management utilising TMT manuals.
63. The Committee agreed to include this project in the 2021/2022 JPF projects,

(1845 - Observer Critical Incident Analysis Workshop)

64. FFA noted that this project was to assist members improve their understanding of the ROP data requirements under CMM 2018-05. It is expected that should travel restrictions be lifted this shall be held in Fiji. Participants will include observers and compliance officers.
65. Vice President Mr. Shuto (VP) sought updates on the current situation of observers on vessels, noting that Japan has suspended human observers on vessels thus impacting employment and assumes this is the same situation for island based observers. Even if the suspension for the boarding of observers is lifted, there could be a limited supply of observers then a problem will arise. Is FFA looking at a programme that will retain services of the observers?
66. FFC Chair thanked OFCF for their support and noted that FFA observers only earn an income when they are working on vessels. He further noted that as a consequence of the suspension, FFA members have lost monitoring ability for compliance of fishing vessels in the FFA waters. He thanked Japan for their support in repatriated observers and the discussions at WCPFC with respect to observer

programmes. He stressed the difficulty of members maintaining their pool of observers, where many have had to look at other means for income. Some countries have rolled out assistance to Observers during the pandemic and highlighted that it was much lower than what they could earn. FFA members shall be presenting to WCPFC a protocol on Observers to commence in May 2021. FFA members' ability to deploy observers are conditional to the lifting of travel restrictions, opening of borders as well as getting observers ready to be redeployed. FFA members will be focused on refresher courses and updating skill sets based on new requirements, however if the pool of observers has substantially declined then a programme of training observers will be essential as part of the post COVID 19 response. Ultimately the safety of observers is of paramount importance.

67. FFA Director of Fisheries Operation (DFO) stressed the FFC Directive for FFA Secretariat to undertake a study that *will* explore the livelihoods of observers noting that this study *has been completed* with recommendation being implemented by FFA Secretariat, particularly a plan to retain the livelihoods which shall be discussed at the MCS WG in March 2021.

68. SVP thanked the FFC Chair and the FFA Secretariat for their interventions.

69. The Committee agreed to include this project in the 2021/2022 JPF projects,

(1626 – Trade information and policy)

70. FFA highlighted the importance of this proposal to continue with the production of the trade news and an additional study on market access and trends on traceability. There shall also be specific briefings to members on WTO and fisheries subsidies. The final component shall be the in-depth report on changes in fleet dynamics and the implications that these shall have on FFA members. This report shall be a publicly distributed document.

71. The Committee agreed to include this project in the 2021/2022 JPF projects.

(1844 – Katsuobushi and Tuna extract)

72. JPF Fund Manager explained that there are 10 tuna processing plants in Member countries including PNG, Solomon Islands and Fiji. They wish to conduct 4 promotion workshops or study tours aiming to introduce the concept of tuna extract business in the next fiscal year. Two workshops are likely to be carried out online in the first half of next fiscal year. The other two physical trips will be conducted in the second half of the next fiscal year with hope for plant owners who show a strong interest to commence tuna extract business in order to discuss a more detailed development plan with potential tuna extract manufacturers.

73. The Committee agreed to include this project in the 2021/2022 JPF projects.

(Capacity Building in Fisheries Economic Analyses (new))

74. FFA Director Fisheries Development advised that this project intends to increase understanding of fisheries economic concepts among fisheries officials and how they relate to key instruments for fisheries management. He noted this is an ongoing project and it shall support the development of training materials, deliver basic training in fisheries economics for up to 60 participants with an additional advanced training in fisheries economics as well as advanced workshop on topics such as climate change, licensing and catch allocations.
75. The Committee agreed to include this project in the 2021/2022 JPF projects.
76. SVP stated that OFCF would accept all the proposals presented. DDG thanked OFCF for their acceptance of the proposals. FFC Chair, on behalf of the FFA membership thanked Japan for their funding support to the 2021/2022 projects.

The Committee agreed to adopt the 2021/22 project proposals as compiled in Attachment E.

Section 3: Financial report

Agenda item 8. Status of JPF2017 Account Fund

77. The Financial Accountant of FFA provided an overview on the status of the JPF which was a summary of the old JPF and the new JPF. The balance carried over from old JPF was \$2,179,168 and the new JPF commencing 2018 a total of \$684,200 was received. In 2020/21 FY, \$144,271 was received. He noted that a management fee of \$53,238 was paid and further noted that the management fee for FY2020/21 does not include the management fee of \$49,392 that was recently paid in February 2021. The total amount of funds expended on projects was \$495,133 leaving a balance of \$135,829 and when added to the old JPF totalled \$2,314,997. The presentation of figures reconciles with the total balance held in the bank.
78. SVP thanked FFA for their presentation and advised that they did not have any comments on the financials. SVP made a general comment in relation to the provision in the MOU section 6(1). Due to the uncertainty related to COVID-19, as soon as balance of accounts as at June 2021 become available, please advise OFCF.

The Committee noted the financial situation of the JPF as of 31 December, 2020.

Section 4: OTHER MATTERS

Agenda item 9. Other business

79. SVP introduced the agenda item and sought comment from FFA. FFA DG advised FFA did not wish to raise additional items.
80. SVP noted that on 19 Feb 2021, there was an informal meeting between FFA vessel register consultants and Japan online. A concern was expressed with regard to the

registration fees and its system for fishing vessels regarding PNA, WCPFC and FFA - this concern was in relation to the duplication of registration and more importantly current registration is not online. He further understands that a consultant has been engaged to look into these issues. The informal Japan FFA consultation will be an opportunity for Japan to hear from the consultants. OFCF hopes that the concerns of the fisheries industry in Japan will be resolved through the work of the consultants.

81. SVP offered if financial resources are needed to introduce online registration system, JPF funds could be used as such.
82. DDG thanked for the offer from the OFCF to upgrade the vessel registration, and for the informal discussion with the consultant that reviewing the FFA vessels registration fees.

Agenda item 10. Next meeting

83. SVP proposed the next JPF JC shall be a face to face meeting to be held the week of 14 February 2022 in Honiara. DG tentatively agreed to dates suggested.
84. SVP proposed the next JPF informal consultation meeting to be held face to face if travel restrictions will be lifted either before or after the NC meeting. However, he agreed to hold the meeting online at an appropriate timing, if travel restrictions continue.
85. SVP requested the FFA to provide a final version of the annual report in FY2020/21 for the next informal consultation meeting including the amount of carry forward to the next fiscal year.

The Committee agreed to hold the next informal consultation meeting face to face in Tokyo either before or after the WCPFC NC if travel restrictions are lifted, the meeting will be held online otherwise.

Next Joint Committee (JC15) will be held the week of 14 February 2022 in Honiara Solomon Islands face to face.

Agenda item 11. Record of Proceedings

86. The Committee agreed to finalize the record of proceedings through email as soon as possible.

Agenda item 12. Close of Meeting

87. Since no other discussion was held, the meeting was adjourned at 1400 hrs 5 March 2021

END

Attachment A: List of Participants:

FFA Member Country Participants

- FSM (FFC Chair) - Mr. Eugene Pangelinan, Chief Executive Officer, NORMA
- Australia - Mr. David Power, Fisheries Specialist, Pacific Fisheries and Oceans Section| Office of the Pacific, Department of Foreign Affairs and Trade
- Cook Islands – Mr. Andrew Jones, Acting Director, Offshore Division
- Fiji - Leilani Kotobalavu - Chief Economic Planning Officer
 - William Sokimi - Fisheries Officer
 - Epeli Maisema - Fisheries Officer

FFA Secretariat

- Dr. Manu Tupou-Roosen, Director-General
- Mr. Matt Hooper, Deputy Director-General
- Dr. Pio Emosi Manoa, Legal Counsel
- Mr Mesake Nawari, Director Corporate Services
- Mr. Sakaio P Manoa, Manager Information Technology
- Ms. Patricia Sachs-Cornish, Executive Officer
- Ms. Allison Delvendiep, Training adviser
- Mr. Allan Rahari, Director Fisheries Operation
- Mr. Philipp Lens, Manager Observer program
- Dr. Chris Reid, Director Fisheries Development
- Mr. Leonard Rodwell, Fisheries Development Adviser
- Dr. Rodney Beard, Fisheries Economic Advisor
- Mr. Hugh Walton, PIOFMII - Project Coordinator
- Mr. Kauka Havea, Financial Accountant
- Dr. Taro Kawamoto, JPF Fund Manager & Tuna Industry Adviser

Fisheries Agency of Japan

- Mr. Takaaki SAKAMOTO, Director, Overseas Fisheries Cooperation Office, International Affairs Division

OFCF delegation

- Mr. Hisashi Endo, Senior Vice President
- Mr. Tsuyoshi Shuto, Vice President
- Mr. Koichi Morita, Director, Loan Division, Financial Cooperation Department
- Mr. Masahiro Toyooka, Staff, Loan Division, Financial Cooperation Department
- Mr. Kiyoshi Matsuoka, Advisor, Loan Division, Financial Cooperation Department
- Ms. Rika Fujioka, Interpreter

Attachment B: Agenda



FFA

**JAPAN PROMOTION FUND JOINT COMMITTEE
Fourteenth Meeting
Virtual meeting
Between Australia, Cook Islands, Federated States of
Micronesia, Fiji, Japan and Solomon Islands**

March 4-5, 2021

PROVISIONAL AGENDA

Section 1: INTRODUCTORY ITEMS

- Agenda item 1. Opening of Meeting
- Agenda item 2. Apologies
- Agenda item 3. Adoption of Agenda
- Agenda item 4. Introductory Statements by OFCF and FFA.

Section 2: JPF2020 (former JPF2017)

- Agenda item 5. Adoption of the carry forwarded budget from FY2019/20 to FY2020/21
- Agenda item 6. 2020/21 Projects – Interim report (incl. YTD actual progresses and forecasts)
- Agenda item 7. 2021/22 Projects – New Project Proposals

Section 3: FINANCIAL REPORT

- Agenda item 8. Financial report – status of JPF2017 Account Fund

Section 4: OTHER MATTERS

- Agenda item 9. Other business
- Agenda item 10. Next Meeting
- Agenda item 11. Record of Proceedings
- Agenda item 12. Close of Meeting

Attachment C:

Opening address by Mr. Hisashi Endo Senior Vice President, OFCF

I'm Mr. Endo, Senior Vice President of the Overseas Fishery Cooperation Foundation of Japan. On behalf of the OFCF, I would like to deliver a few words on the occasion of the 14th Joint Committee meeting of the Japan Promotion Fund.

About four months have passed since we held an informal consultation with the FFA Secretariat in November last year. During this time, the pandemic has not yet ended, such as the discovery of a variant of COVID-19, and it is regret to say but we should have Joint Committee meeting virtually for two consecutive years. However, I am very pleased to see cheerful faces of everyone I have met before including DG Manu san, in addition to new faces through the screen. As you are aware, FFA and OFCF established a new funding namely 2020PF to enhance JPF activities last year. It is the first time to discuss with regard to the 2021/22 activity budget that was supported by new JPF funding commenced since last year. This is a great pleasure for us and a good timing to celebrate developments of our partnership. However, the JPF activities have been significantly impacted by the COVID19. I think it is important to analyze what we can do in such an uncertain situation, and implement it one by one while maintaining good communication with each other. We will discuss new budget proposals in 2021/22 and interim progress of the current fiscal year today and tomorrow. I hope to have frank and fruitful discussions to move forward.

Opening remarks by Dr. Manu Tupou-Roosen, Director General, FFA

Thank you very much Endo-san.

It is my privilege on behalf of our FFC Chair and FFA to warmly welcome you and your team to the 14th Joint Committee meeting. It is wonderful to see you all again. Whilst we are having yet another virtual meeting – and we also regret this Endo-san, and we do look forward to the earliest opportunity to meet you all face to face.

We're privileged to have with us our member representatives – and I think it would be appropriate on this platform to have each of them introduce themselves shortly – FFC Chair Eugene Pangelinan of the Federated States of Micronesia, Mr. David Power, Fisheries Specialist of the Office of the Pacific, Australia Department of Foreign Affairs and Trade; Cook Islands – Mr. Andrew Jones, Acting Director, Offshore Division and from Fiji Leilani Kotobalavu - Chief Economic Planning Officer, William Sokimi - Fisheries Officer and Epeli Maisema - Fisheries Officer.

While the world continues to grapple with the restrictions imposed upon us by the current health crisis and its impacts, we are pleased that we can still hold this important meeting. We thank you all for your valuable time.

This annual exchange provides an important opportunity for a frank and constructive exchange of views on the projects for the Promotion Fund and to enhance our mutual understanding, consistent with the objectives of the Fund – to contribute to building the capacity of our Members to develop our fisheries and to manage tuna fisheries, as well as support our Members to meet and implement international obligations.

We acknowledge and sincerely thank OFCF for the funds that continue to assist our Members in implementing key activities.

More broadly, the Promotion Fund has provided a very important platform to strengthen the relationship between FFA and OFCF, Japan Fisheries Agency and the Japanese fishing industry. We are pleased to see the Promotion Fund and our relationship move from strength to strength and we look forward to our continued strong partnership to ensure mutual benefits for our people. We look forward to our discussions.

Thank you

Attachment D : Detail of 2019/20 Budget Expenditure and Savings

Carry-forwards from FY19/20 to FY20/21

Unit: USD

Project code	Financial code	Project Name	Approved Budget in FY19/20	Actuals in FY19/20	Budget %	Carry-forwards at the end of June 2020	Proposed Carry forwards (b)
HL120	0553	JPF meeting costs	40,645	27,951	69%	12,694	0
HL220	0661	International meetings including NC	66,698	57,749	87%	8,949	0
HL320	0708	Maritime Boundary delimitation	61,288	37,198	61%	24,090	10,650
HL219	1841	FFA training website (JPF)	40,000	15,719	39%	24,281	24,281
HL319	1850	Train the trainers	30,000	21,856	73%	8,144	0
HL420	1843	International Fisheries laws	43,600	31,934	73%	11,666	43,000
HL620	1654	Enhanced Fisheries Admin.	20,367	2,113	10%	18,254	26,100
FO120	1845	OB training attachment	43,150	0	0%	43,150	43,200
FD120	1626	Trade information and policy	53,441	61,016	114%	-7,575	0
FD220	1844	Katsuobushi & Tuna extract	42,000	15,654	37%	26,346	0
		Return to the Investment account (JPF2008)					22,769
		Total	441,189	271,190	61%	169,999	169,999

Remarks:

The carry-forwards at the end of June 2020 (\$169,999) is the variance of approved budget for FY2019/2020 of \$441,189 and actual expenditures \$271,190.

The FFC have already approved for \$79,950 in the FY20/21 budget for three projects namely Maritime Boundary delimitation, Enhance Fisheries Admin. and OB training attachment in November 2020.

FFA secretariat recommends to allocate \$24,281 for the "FFA training website project", \$43,000 for the "International Fisheries laws project" to complete the activities, and return the valiance of \$22769 to the JPF2008 account(investment account) for future allocation after the COVID19.

Attachment E:

**JPF Joint Committee 14th Meeting
2021/2022 Agreed Project Proposals**

Project code	Project title	Estimated cost	Unit: USD	
			Estimated carry-forwards from FY2020/2	Net budget
HL121	JPF meeting costs	\$38,700	\$30,000	\$8,700
HL221	International meetings including WCPFC NC	\$108,000	\$100,000	\$8,000
HL321	Maritime Boundary delimitation	\$51,100	\$24,000	\$27,100
HL421	International Fisheries laws	\$50,500	\$0	\$50,500
HL521	Maritime college seminar	\$63,500	\$15,000	\$48,500
HL621	Enhance fisheries Admin.	\$21,000	\$5,000	\$16,000
HL721	Trygg Mat Tracking Resource Books (new)	\$18,000	\$0	\$18,000
FO121	Observer Critical Incident Analysis Workshop	\$112,200	\$17,000	\$95,200
FD121	Trade information and policy	\$98,400	\$16,000	\$82,400
FD221	Katsuobushi and tuna extract	\$30,000	\$23,000	\$7,000
FD321	Capacity Building in Fisheries Economic Analyses (new)	\$133,300	\$0	\$133,300
Total		\$724,700	\$230,000	\$494,700

JPF Project Proposals for FY2021/22

Project	JPF meeting costs	HL121
Project Description & Objectives	This funding request is to cover necessary meetings and/or consultations each year. All JPF meeting travel costs in Honiara and Tokyo may include: *the FFA Joint Committee members (member representatives x 6 participants) *the DG and FFA support staff (in Tokyo x 5 persons: likely online) *the JPF Manager at key FFA/WCPFC meetings x 3 meetings This budget proposal assumes that the next Joint Committee meeting will be held at the FFA Headquarters in Honiara around February 2022. It is recognized also that the Joint Committee and the informal Secretariat consultations held in Tokyo continue to provide a solid foundation for broader FFA-Japan understanding and cooperation in the fisheries sector.	
Key Outcomes	1) Effective collaboration between FFA members and OFCF on the selection and evaluation of JPF projects. 2) Transparent and effective management of the program including input from members and alignment with the FFA SOI and annual work program. 3) Sustained cooperation between OFCF and FFA in the broader fisheries sector.	
Key Outputs	- One joint committee meeting during 2021/22 financial year. - 1 x FFA/OFCF Informal consultation (tbc as required) - Agreed records of consultations and meetings.	
Key Output Milestone	- Effective management of the ongoing JPF Program - JC meeting Feb 2022 to be held at the FFA Headquarters. - Informal consultation in Tokyo around September 2021 (Online). - Promotion Fund Manager's travel to Annual FFC and WCPFC	
Alignment to FFA's Statement of Intent	The JPF Joint Committee directly supports High Level Advice KRA2 "Strong and sustainable relationships between the FFA Secretariat and members of the donor community" as identified in the FFA Statement of Intent.	
Constraints	N/A – this follows on from past practice.	
Estimated Project Costs		USD
	Trips	9
	Days per trip	6
	Tuition @	0
	DSA @	\$300
	Airfare @"	\$2,500
Total		\$38,700

JPF Project Proposals for FY2021/22

Project	International meetings including WCPFC NC	HL221
Project Description & Objectives	There is a constant requirement for the FFA Secretariat and members to participate in a range of international and global processes relevant to fisheries management. These include UN UNCLOS and ABNJ/BBNJ meetings, various FAO and COFI consultations, APEC and WTO work on subsidies in fisheries trade, CITES, other RFMO meetings, Climate Change and COP meetings. All such meetings will influence the international fisheries agenda and it has been demonstrated that failure to remain engaged at an early point in policy processes can have detrimental effects at a later stage. These meetings can place a high burden on both the FFA and on small island administrations and are often accompanied with insufficient funding to facilitate effective participation. This project will provide members and FFA secretariat funding supports to attend international meetings. FFA will allocate \$10,800 (Airfare \$3000 + DSA@\$300 x 8 days = \$5400 x 2 = \$10,800) per member to attend international meetings in FY2021/22 except for Australia and NZ. Members are encouraged to join the WCPFC NC meeting incase it will be held in Japan by face to face basis by this funding support. Due to the uncertainty of travel restrictions by the COVID19, 50% budget reduction is applied. Thus the budget allocation per member is <u>\$5,400 in FY2021/22.</u>	
Key Outcomes	FFA Secretariat and members will be able to participate more assuredly in such meetings with FFA support, thereby increasing both the consideration of Pacific and SIDS issues in the global processes, but also better ensuring that the outcomes are suitable and appropriate for FFA members to implement.	
Key Outputs	Enhanced FFA participation in fisheries and Oceans-related policy processes including management, development and operations discussions. Advocacy and reports and analyses on key issues.	
Key Output Milestone	Funds would be allocated largely according to Member and Secretariat preferences and needs. Where possible, areas of key interest to Japan would be facilitated and consultations may be held with Japan in the margins of these international meetings.	
Alignment to FFA's Statement of Intent	The FFA current HLA KRA4 is defined as "Sound legal basis to enable tools to be legally binding and secure and protect rights." Section 4.2 ii commits the FFA to provide legal analyses and observations of the development of the legally binding instrument on the BBNJ and analyses of any other international legal instruments or issues. Sustained engagement by members in these issues benefits the delivery of multiple outcomes and outputs within the Statement of Intent.	
Constraints	Coordination of inputs and resources across members, ministries and donor organizations may prove challenging.	
Estimated Project Costs		USD
Members (2 p x 15) /Secretariat 5p	20	DSA \$48,000
Days per trip	8	Airfare \$60,000
Tuition @	0	
DSA @	\$300	
Airfare @"	\$3,000	
Total		\$108,000

JPF Project Proposals for FY2021/22

Project	Maritime Boundary delimitation	HL321
Project Description & Objectives	The requirement to conclude maritime boundaries is technical and time-consuming involving a range of complex geo-spatial, legal, policy and political processes both in the national and international contexts. Historically, Distant Water Fishing Nations, including Japan have raised legitimate concerns about the uncertainties that vessel operators face until all maritime boundaries are settled and notified through the United Nations process consistent with the 1982 UN Convention on the Law of the Sea. Over several years JPF funding allocated to this work has been extremely useful in allowing technical, policy and legal personnel from members and regional agencies to come together to bridge gaps in the existing processes for the finalization of boundaries. While other boundaries have not been finalized, excellent progress has been made with many other members, including in their negotiations with non-FFA members. The key objective of continued funding will be to extend this service to additional members and thereby provide incremental benefits to the finalization of maritime boundaries in the WCPO.	
Key Outcomes	The overall objective of this type of work is having all boundaries determined, agreed formally and declared. This leads to better understanding amongst vessel operators and increased enforcement ability.	
Key Outputs	Various depending on the needs of members to include: - National legislation on boundary declaration - Instruments of notification to the UN - Negotiation and finalized Treaty arrangements on common boundaries - Improved technical, legal and policy capacity in members - Common EEZ coordinate data sets used in VMS throughout the region	
Key Output Milestone	Various according to member needs, priorities and capabilities.	
Alignment to FFA's Statement of Intent	The delimitation of boundaries is fundamental to the management of fisheries resources. This project therefore spans all of FFA's technical programmes. The outputs will also be of great benefit to the efficient functioning of the FFA VMS and other MCS activities undertaken by FFA on behalf of members.	
Constraints	N/A	
Estimated Project Costs		USD
Member visits	3	DSA \$3,600
Days per trip	4	Airfare \$7,500
Tuition @	0	Contributions for multilateral
DSA @	\$300	boundary meetings \$20,000
Airfare @	\$2,500	Legal/technical advice for member: \$20,000
Total		\$51,100

JPF Project Proposals for FY2021/22

Project	International Fisheries laws	HL421
Project Description & Objectives	As each new generation of legal advisers comes through in FFA member countries it is important to ensure they have a solid grounding in UNCLOS and its ramifications for domestic fisheries legislation. It is important to improve the training and understanding of FFA members, especially those from the Small Island Developing States, to be able to draft, review and implement such legislation effectively. A sound grounding in international fisheries law greatly assists this objective.	
Key Outcomes	The overall objective is to increase capacity in the fisheries law area and to ensure an up-to-date understanding of UNCLOS and legal advisers in FFA member countries. .	
Key Outputs	Participation in the annual international fisheries law course at ANCORS, University of Wollongong, NSW.	
Key Output Milestone dates	The proposal seeks funding for up to 7 participants in 2021-2022.	
Alignment to FFA's Statement of Intent	The FFA current (SOI 10) HLA KRA4 is defined as "Sound legal basis to enable tools to be legally binding and secure and protect rights." Section 4.1 requires "trained confident nationals able to make informed decisions with less dependence on FFA". Section 4.2 seeks "robust and up-to-date fisheries laws. The Implementation of fisheries laws is fundamental to management of fisheries resources, enforcement of regulations and development of tuna industries. This project therefore underpins much of the work of FFA in areas such as fisheries policy, management and monitoring control and surveillance.	
Constraints	The major constraint has been the often inadequate experience of staff to implement fisheries legislation and to appreciate how to deal with complex legal situations needing urgent advice around UNCLOS issues. ANCORS are one of the few providers of a relevant short-course and have been positively assessed by former participants.	
Estimated Project Costs		USD
Participants	7	DSA \$14,700
Days per trip	7	Airfare \$17,500
Tuition @	\$2,500	Tuition \$17,500
DSA @	\$300	Miscellaneous \$800
Airfare @"	\$2,500	
Total		\$50,500

JPF Project Proposals for FY2021/22

Project	Maritime college seminar	HL521
Project Description & Objectives	The objective of this project is to continue dialogue with the pacific region's maritime colleges. In October 2019 the first such seminar was facilitated by FFA to share with the colleges the work of FFA and SPC in the Observer courses while also informing them of recent development in the MTCs affecting crew. The 2020 seminar continued this theme. The proposed theme for 2022 is strengthening crew training through greater involvement by FFA and SPC in college courses. The objective is for FFA and SPC to build on the relationship with the colleges and identify opportunities to provide lecturing and assessment delivery, content development and reviews. The seminar also aims to consider ways in which training requirements including sea safety training might be incorporated into the MTCs.	
Key Outcomes	A two day workshop. Day 1 focusing on future collaboration initiatives and Day 2 working on the development of learning guides as discussed in the Maritime College Seminar 2020.	
Key Outputs	The key outputs of this project will be: 1) Invitations to all regional colleges to attend HIR 2) Travel and logistical arrangements 3) Key collaboration outcomes 4) Learning guide development	
Key Output Milestone dates	October 2021 – invitations, December 2021 - logistical arrangements January 2022 - Seminar	
Alignment to FFA's Statement of Intent	4.2 improve standards for employment and ensure opportunities for decent work for women and men in the fishing and processing industry 5.2 improve national capacity to meet the increasing responsibilities associated with the regional management of offshore fisheries	
Constraints	Securing the appropriate people to attend the seminar, the seminar is best held during school holidays.	
Estimated Project Costs		USD
Participants	15	DSA \$22,500
Days per trip	5	Airfare \$37,500
Tuition @	0	Venue/Catering \$3,500
DSA @	\$300	
Airfare @"	\$2,500	
Total		\$63,500

JPF Project Proposals for FY2021/22

Project	Enhance fisheries Admin.	HL621
Project Description & Objectives	Members are increasing requesting assistance in the management of their Fisheries ministries and administrations across a range of corporate functions. These include: a) Financial Management Systems b) Budget formulation c) Corporate Governance and Audit d) Annual reporting e) Monitoring and Evaluation f) HR Recruitment, Performance Evaluation, Gender and Diversity policies and processes g) Leadership, Advocacy and negotiation skills h) Public relations and media It is difficult of the FFA to provide timely advice due to the differing systems currently in use, the imprecise nature of assistance required and the disparity in current, complexity and status of member's fisheries administrations. This project will invite members to identify their current needs with a fully developed proposal that shall outline key achievements and outcomes at the national level. FFA will assess these and agree on the best method of delivery of technical assistance to achieve the outcomes. This work may be included in Country Service Level agreement visits on an opportunity basis and as a desk-top exercise from a relevantly qualified consultant(s).	
Key Outcomes	This proposal will support enhanced Governance and Corporate administration as identified in the FFA Strategic Plan, through the delivery of best practice administration and management (to members) in order to underpin the provision of technical services and generate enhanced confidence in the work of FFA and its membership.	
Key Outputs	USD20K – members shall identify their needs through the submission of proposals to FFA that will clearly link their administration strengthening activities to better support the attainment of Outcome 5 of the 2020/2025 FFA Strategic Plan. Travel to selected countries may be required, and/or in tandem with CSLA visits which may also draw on this funding.	
Key Output Milestone	During 2021/2022: Production of a high quality report for presentation to members in 2020 that details a) areas of support b) delivery of such support and outputs achieved Follow-up contact with at least 2 members and options for any immediate areas of support identified and progressed where possible.	
Alignment to FFA's Statement of Intent	This proposal supports FFA Outcome 5- "Our people are empowered through strong and effective national, sub-regional and regional fisheries organisations"	
Constraints		
Estimated Project Costs		USD
	Number of trips	5
	Days per trip	5
	Tuition @	0
	DSA @	\$300
	Airfare @"	\$2,500
Total		\$21,000

JPF Project Proposals for FY2021/22

Project	Trygg Mat Tracking Resource Books (new)		HL721
Project Description & Objectives	The objective of this project is to contextualise existing Trygg Mat Tracking (TMT) resource books for the WCPO and FFA Members.		
Key Outcomes	TMT resource books are handy guides for fisheries officers. The guidebooks help Officers to learn and apply ways to identify document fraud, communicate with fishers and understand ways fishing operators can use complex company structures to hide illegal fishing activities. The production of these learning guides will support the current Certificate IV Fisheries Enforcement and Compliance course, the development of the Diploma in Investigation and Prosecution course and other training delivered by FFA such as PSM, CDS, POI and Board of Directors.		
Key Outputs	FFA will engage Trygg Mat Tracking, as the sole supplier of these resources, to contextualise the following manuals: 1. How to identify vessel identification and document fraud 2. Common phrases used by Fisheries Officers and fishers (various languages) 3. The exploitation of company structures by fishing operators The above manuals will be available on the internet and distributed to each Member Country as a printed version for quick reference.		
Key Output Milestone	March 2021 – One guide complete and published May 2021 – A second guide complete and published July 2021 - The third guide complete and published		
Alignment to FFA's Statement of Intent	SP Outcome 5.1 - Enhance the capacity of national fisheries administrations to achieve their fisheries management and development aspirations SP Outcome 5.2 - Improve national capacity to meet the increasing responsibilities associated with the regional management of offshore fisheries RMCS 3.2 – Enhance the capacity and capability of national MCS officers through strengthened and continued practical and theoretical MCS training.		
Constraints	Lack of travel will require the work to be done remotely; finding people to respond in a timely fashion is difficult when there are numerous competing Zoom meetings.		
Estimated Project Costs			USD
Participants			DSA \$0
Days per trip			Airfare \$0
Tuition @ 0			Consultancy \$15,000
DSA @ \$300			Print run \$3,000
Airfare @ \$2,500			
Total			\$18,000

JPF Project Proposals for FY2021/22

Project	Observer Critical Incident Analysis Workshop	FO121
Project Description & Objectives	The purpose of the workshop is to improve observers' understanding of the ROP data requirements under the CMM 2018-05 (<i>Replaced CMM 2007-01</i>) of the WCPFC, as well as improving their analytical skills in addressing compliance issues in a timely manner. The workshop also aims to assist Members in the execution of their observer responsibilities and obligations under current WCPFC Measures. Deficiencies in observer data submission to SPC/WCPFC and the pre-notification process (Observer GEN-3 critical incident report) to the Commission and flag state CCMs requires Members to proactively address issues relating to compliance with this requirement. In addition, the key objective of this training/workshop is to address the issue which was focussed on: - Finding out the problems resulting in observer and other IUU reports not being addressed in a more timely manner to meet WCPFC and national reporting obligations; - Providing guidance and direction to members on the process of analysing incident reports; - Assisting members to improve understanding on the WCPFC pre-notification process; - Providing direction and clarification to members on the process of communicating with relevant officers and parties to access relevant information on the subject matter; and, - Assisting Members to understand the process for compiling incident reports/case briefs and provide additional guidance on other needed areas.	
Key Outcomes	The key outcome of the training workshop included the following: ☐ Members will understand the process and able to analyse incident reports; ☐ Members will be able to liaise with relevant officers/parties for access to relevant information with regard to Gen – 3 observer incident reports; ☐ Members will be able to develop reports/case briefs to managers for consideration and taking appropriate action; ☐ Members will be able to provide incident reports to Flag CCMs in a timely manner; ☐ Members will be able to provide reports on action taken to WCPFC and relevant parties;	
Key Outputs	☐ Participants acquire the concepts, policies and practices of accessing observer data; ☐ Participants acquire the skills of analysis critical incident reports strategically; and, ☐ Participants explore tested and innovative strategies for improving the investigation and case file management. ☐ Participants will have received basic knowledge and skills on observer incident analysis in performing their roles effectively.	
Key Output Milestone dates	The workshop will be held on June-July 2022 in Fiji.	
Alignment to FFA's Statement of Intent	This activity is aligned to FFA's SOI Outcome 3, strategy 3.2 - Ensure measures and laws that define fisheries rights and control fishing activity can be effectively monitored and	
Constraints	No serious constraints except flight disruption for participants, but that is not always the case	
Estimated Project Costs		
		USD
Participants	44	DSA \$37,400
Days per trip	5	Airfare \$74,800
Tuition @	0	
DSA @	\$170	
Airfare @	\$1,700	
Total		\$112,200

JPF Project Proposals for FY2021/22

Project	Trade information and policy	FD121
Project Description & Objectives	The objective of this project is to continue to supply FFA members with up to date trade information and analysis of fisheries trade policy, including the development of WTO rules for fisheries subsidies and other emerging trade issues. This is the second year of funding noting that funding for a second year was foreshadowed in the 2020/21 proposal.	
Key Outcomes	The key outcome of the project will be that FFA members and stakeholders are more kept informed on tuna trade and market information as a base for more informed decision making and policy implementation.	
Key Outputs	The key outputs of this project will be: 1) A regular FFA publication on tuna fisheries trade, market access and market intelligence and up to date industry information. 2) Periodic briefing for FFA Members on developments in WTO rules for fisheries subsidies and other emerging fisheries trade issues. 3) An in-depth FFA report on trade and trade policy in the tuna sector and the implications for Pacific Island Countries. The topic for this study will be finalised by end June 2022.	
Key Output Milestone	Bi-monthly publication of Trade News. FFA report on trade and trade policy in the tuna sector and implications for Pacific Island Countries completed by June 2022.	
Alignment to FFA's Statement of Intent	End Outcome 4 – Tuna fisheries are developed to maximise social and economic benefits to members from the sustainable use of our shared fisheries resources This outcome includes programs and activities to ensure: - Fisheries and associated administrations effectively manage systems to meet market access requirements for key markets - Sanitary competent authority functions established and maintained. - IUU market access requirements met - IUU fishing deterred. - Members informed of market information and developments in fisheries products	
Expected impacts	Market access and trade issues continue to be an important component of the Development Division Work Programme. Keeping FFA members, the private sector and other stakeholders up to date with developments in this area is of importance to support good decision making, policy formulation and fisheries sustainability. The Trade News publication is placed on the website and distributed via e-mail to over 200 subscribers. Feedback on the content has been overwhelmingly positive. It should also be noted that the project often promotes understanding of issues faced by the Japanese tuna industry in the region.	
Estimated Project Costs		USD
Consultants	2	DSA \$9,000
Days per trip	15	Publication 5,900 Airfare \$6,000
Tuition @		6 Trade news \$35,400
DSA @	\$300	Consultancy fee \$40,000
Airfare @	\$3,000	Briefing papers \$8,000
Total		\$98,400

JPF Project Proposals for FY2021/22

Project	Katsuobushi and tuna extract	FD221
Project Description & Objectives	Katsuobushi and tuna extract are fundamental ingredients of Japanese cuisine expected grow rapidly in Asian market as the government of Japan reported that number of Japanese restaurant outside of Japan has doubled in recent years. FFA members have enjoyed limited business opportunity, however they have advantages in raw material access to produce Katsuobushi and tuna extracts. In addition, tuna canneries and loin factories in member countries estimated discharge huge amounts of cooker drain that may cause environmental impacts, whereas the same industries in Japan and Thailand have already utilized the cooker drains to produce tuna extract and earning additional revenue. This project aims to introduce basic concepts of tuna extract business together with related business for member countries to promote fisheries development as well as mitigate environmental impacts in the region. Due to the uncertainty of travel restrictions by the COVID19, budget modifications is applied from 4 to 2 trips)	
Key Outcomes	The Key outcomes of this project are to introduce basic concept of tuna extract business for member countries including government officials and private sectors, in addition to tuna related business promotion between members and Japan.	
Key Outputs	1) Concept note of tuna extract business are delivered for members. 2) Draft feasibility studies of each business are delivered for future investment consideration. 3) A Pacific standard tuna extract plant design is developed and delivered for potential investors in members for consideration for future investments. 4) Related tuna business between members and Japan are promoted.	
Key Output Milestone	The proposal seeks to carry out feasibility studies/promotion workshops in three members Fiji, PNG and Solomon Is. Market research and study tours for Japan in 2022. (two workshops by online and the other two by physical travel)	
Alignment to FFA's Statement of Intent	The Katsuobushi and Tuna extract promotion directly supports Fisheries Development KRA3 "New and beneficial investment in tuna industry" as identified in the FFA Statement of Intent.	
Constraints	A huge initial investment (Apprx. USD2.0M) may be required to commence tuna extract business. It is important to minimize the initial investment enabling members will enter the business easily together with seeking outside assistance.	
Estimated Project Costs		USD
Three researcher x 4 --> 2 trips		
Days per one trip	6	DSA \$12,600
Tuition @	7	Airfare \$15,000
DSA @	0	
Airfare @"	\$300	
	\$2,500	Miscellaneous \$2,400
Total		\$30,000

JPF Project Proposals for FY2021/22

Project	Capacity Building in Fisheries Economic Analyses (new)	FD321		
Project Description & Objectives	Capacity to conduct fisheries economics including bio-economic modelling in the Western and Central Pacific Ocean region is limited. Training opportunities in the broader region of Oceania are also limited. As a result of the lack of training opportunities in the region FFA has been running a series of training workshops targeted at Fisheries Officials in this member countries aimed at developing capacity of fisheries officials to to understand and eventually conduct economic analyses of fisheries including bio-economic modelling. So far workshops have been run in Honiara at the FFA headquarters as well as in Papua New Guinea, Kiribati, Samoa, Tonga and the Cook Islands. The workshops conducted so far have been very succesful and have received positive feedback from participants. Building on these capacity building workshops, we have developed materials for a more advanced workshop aimed at the small number of fisheries economists in the region and have developed e-learning materials to support face to face training activities. There is a need for on-going training due to staff turnover in member countries fisheries ministries and to further develop member country capacity beyond a basic level. We are seeking funding to continue to develop and deliver this capacity building and training programme.			
Key Outcomes	Increase understanding of fisheries economics concepts among fisheries officials in the region and how they relate to key instruments for fisheries management. The advanced workshop will build capacity for fisheries economic modelling in the region, lead to the establishment of a network of regional fisheries economists, increase self-reliance in terms of analyses and encourage regional cooperation in work related to regional economic challenges, like climate change.			
Key Outputs	Development of training materials as a resource for fisheries economists in the region. Basic training in fisheries economics for up to 60 participants in 3 National workshops (estimates based on past workshops) Advanced training in fisheries economics for up to 15 fisheries economists in a regional Advanced workshop and a follow-up workshop on a topic of regional importance, e.g. climate change, licensing, catch allocations.			
Key Output Milestone	- Three National Fisheries Economics workshops to be held in country at the request of members - One Regional Advanced Fisheries Economics Workshop to be held in Honiara, solomon islands - One theme based workshop to be held in honiara on a topic of regional importance Due to the uncertainty of travel restrictions by the COVID19, the two basic workshops will be conducted online and the other one on a face to face basis.			
Alignment to FFA's Statement of Intent	The project is aligned with the FFa sttement of intent which includes reference to building national and regional capcity. In addition, It will also contribute to regional solidarity through advanced workshops which will empower members and focus on tools to assist in maximum economic and social benefits to emmbers and the region.			
Constraints	- Travel restricitons due to the pandemic are a possibility, in which case we would run the workshops virtually using web-based training materials and platforms.			
Estimated Project Costs				
Basic	Participants	60	DSA	\$1,800
	Days per trip	6	Airfare	\$2,500
	Instructor	1	Sum	\$4,300
	Trips(3->1)	1		
Advanced workshops at FFA	Participants	15	DSA	\$54,000
	Days per trip	6	Airfare	\$75,000
	Trips 2	2	Sum	\$129,000
	Tuition @	0		
	DSA @	\$300		
	Airfare @"	\$2,500		
Total				\$133,300