



Chair's Brief

DAY 1 Tuesday 25 May
SECTION I: INTRODUCTORY ITEMS

10:00 - 10:15

Opening

The current FFC Chair, FSM will call the meeting to order and say a few words as FFC Chair, you may invite the delegate from xxxxx to say an opening prayer.

FSM may wish to welcome the FFC members and then invite the DG, Dr Manu Tupou-Roosen to say a few words.

FSM may then invite the Secretariat to provide any housekeeping announcements.

1. *Apologies*

FSM will invite the Deputy Director-General, Matt Hooper, to advise on any apologies received.

FSM may then invite members to advise on any apologies.

2. *Election of Chair*

FSM will then invite the Director-General to advise on the chairing arrangements.

Following the Secretariat's advice, FSM may open the floor for any comments.

You may wish to thank Eugene Pangelinan of FSM for his dedication and hard work in Chairing FFC for two years, noting that it was not without its challenges. Holding virtual meetings were essential and being Chair it would not have been an easy feat.

You may wish to stress that while the meeting schedule is for 4 days, this is based on tentative timeframes discussions of agenda items. At the end of each day, the Secretariat shall provide an updated schedule at the end of each session.

You may wish to highlight that there are several important matters to discuss and look forward to robust discussions and more importantly noting that the meeting is

FORUM FISHERIES COMMITTEE EYES ONLY

via zoom, it will require members to be as precise and brief as possible in their interventions. Timing is important.

You may wish to thank members for their support and confidence in you continuing as Chair before proceeding to Item 4.

3. Adoption of Agenda

FFC118-INFO 01 Rev 2

You may wish to refer to the agenda FFC118-INFO 01 Rev 2 and invite DG to take members through the agenda.

You may note that this retracted agenda takes into account comments received on the need to focus the meeting agenda due to the limited time available. Notably there are Information Papers which will be taken as read unless members require these to be presented.

Also, should members wish to present a country statement they will be requested to provide this for circulation and these be taken as noted.

You may ask the members if they have any comments on the agenda, following any comments, you may wish to ask the meeting to adopt the agenda.

You may also wish to ask Members if there is any of the INFO papers that they would like to discuss under Agenda item 28 - Matters arising from INFO papers. (The Secretariat will take note of these and we shall discuss them during that agenda item on Friday).

SECTION II: LEADERS AND MINISTERS DIRECTIVES

10:15 - 10:30

4. Reporting against Leaders and Ministers Directives

FFC118-WP01

You may wish to introduce the working paper (WP01) before you invite DG to present the paper.

You may note that the paper sets out a summary of the key directives from the 2020 FFCMIN meetings and the status of work. Each of these directives are elaborated on further in the related FFC papers.

You may wish to invite members for comments. Following receipt of comments, you may wish to ask the Secretariat to respond.

You will then draw members attention to the recommendation in the paper and seek their endorsement.

The Committee is invited to:

- i. **Consider** the overview of the status of work against the 2020 FFC Ministerial ' directives, noting that these will be discussed in detail over the course of the meeting.

SECTION III: STRATEGIC ISSUES

5. *Impact of COVID-19 Pandemic* **FFC118-WP02**

10:30 - 11:30

You may wish to highlight that the COVID-19 pandemic has significantly impacted our region and addressing the challenges presented by the pandemic has become a key priority and this the most important agenda item for the meeting.

You may wish to invite DG, Dr Manu Tupou-Roosen to present the paper. You may also wish to acknowledge that SPC Public Health Division will assist with setting out the COVID-19 landscape.

Following the presentation you may wish to invite comments from Members.

You may then wish to invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

Impacts of COVID-19

The Committee is invited to:

- i. recognise the critical importance of staying abreast of how countries are managing the pandemic as this will help inform planning of our work;
- ii. discuss the evolving COVID-19 landscape and provide questions to SPC Public Health Division;
- iii. note the gains and innovation that will outlive the pandemic and which ensure a more resilient and thriving FFA;
- iv. discuss the challenges and possible steps to address these, which will be considered throughout the FFC agenda, including prioritisation of work; and
- v. submit any requests for assistance from the Secretariat.

You may wish to draw Members attention to the supplementary paper for this agenda item FFC118-WP02A COVID Protocols (and vaccination for fishing crews) and invite the Secretariat to present the paper.

FORUM FISHERIES COMMITTEE EYES ONLY

Following the presentation you may wish to invite comments from Members.

You may then wish to invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

1. Recognise the critical importance of continuing to implement the COVID-19 Protocols, particularly hygiene and quarantine protocols;
2. Note the guidance from the International Maritime Organisation (IMO) that all Governments prioritise seafarers in their National COVID-19 vaccination programmes;
3. Note the considerations related to the vaccination of fishing crew and the importance of vaccinating seafarers both to avoid transmission between ports [buffer] and to maintain economic activity in our region; and
4. Provide direction for supporting vaccination of seafarers:
 - a. Recommend all seafarers receive a complete course of COVID-19 vaccination through their National Vaccination Programs;
 - b. Encourage vessel operator responsibility for vaccinating their crew and consider a phased approach for including Vaccine Certification in the Regional Harmonised Minimum Terms and Conditions that is aligned with regional IMO protocols for seafarers;
 - c. Recommend all new seafarers have evidence of a complete course of COVID-19 vaccination prior to boarding the vessel; and
 - d. Encourage all governments to include seafarers as a priority group for COVID-19 vaccination in their respective countries.

6. Implementation of the FFA Strategic Plan

FFC118-WP03

11:30 - 12:00

You may wish to introduce the agenda item, noting that implementation of the new Plan requires a combination of internal changes within the Secretariat and close engagement with Members – both collectively and individually.

You may wish to invite DG, Dr Manu Tupou-Roosen to introduce the paper, before passing to the rest of the team.

FORUM FISHERIES COMMITTEE EYES ONLY

You may then invite the Chair of ARC, Senior Assistant Secretary for Fisheries of Kiribati to present the ARC recommendations to the FFC.

Following the presentation you may wish to invite comments from Members.

You may then wish to invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

Recommendation

The Committee is invited to:

- i. Note the progress of FFA Strategic Plan Implementation since the last meeting; and
- ii. Discuss the key issues under consideration as part of this process.

BREAK FOR LUNCH

12:00 - 13:00

7. FFA 5 Year Business Plan

FFC118-WP04 13:00 - 14:00

You may wish to introduce the paper and invite the Director of Corporate Services to present the paper.

You may then invite the Chair of ARC for the committee's recommendations to the FFC.

Following the presentation of the paper you may wish to invite comments from members, noting that this is work in progress and is presented as an update to Members highlighting priorities and intended work over the coming 5 year period.

You may then wish to invite the Secretariat to respond to any comments.

The Committee is invited to provide comments and feedback on the draft Business Plan

SECTION IV: OFFSHORE FISHERIES ARE ECOLOGICAL SUSTAINABLE

8. Impact of Climate Change on Oceanic Fisheries FFC118-WP05

14:00 - 15:00

You may wish to introduce the agenda item then invite the DG to introduce the paper, before passing to the rest of the team.

FORUM FISHERIES COMMITTEE EYES ONLY

You may wish to note following the Ministerial directive, it was imperative on the membership to make advancements in implementing their decisions in the specific areas highlighted in the paper

Following the presentation of the paper you may wish to invite comments from members to which the Secretariat will respond to.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to

- i. **note** the work to support a transition to adaptive fisheries management regimes, including the development of harvest strategies through the MSE process for the key tuna stocks and the agreement of cooperative zone based management arrangements. Members to reaffirm commitment to these processes and engage in good faith on these priority work areas.;
- ii. **consider** the proposed strategy to assert the FFA position on maritime boundaries in the event of sea level rise and that an assertive and clear statement by FFC Ministers be developed;
- iii. **note** the ongoing work to ensure increased contribution of tuna to food security;
- iv. **note** the proposed analysis on how potential changes in tuna stock levels and their distribution may impact at the fishery and national levels, including on the economic benefits Members obtain from their tuna fisheries;
- v. **note** the information collected on the FFA Vessel Register in relation to use of refrigerant gases by fishing vessels; and
- vi. **note** the ongoing collaboration with partners and enhanced engagement in the One CROP Plus Mechanism for climate change.

You may also wish to advise Observers that the morning session agenda items on WCPFC Priorities (Item 9), CMS related work: Audit Point & risk based assessment framework (Item 10), Longline Strategy (Item 11) and Management to South Pacific Albacore (Item 12) are to be considered in closed sessions on Day 2, tomorrow. The Secretariat will admit Observers once these sessions are completed which is presently scheduled to finish at 13:45 tomorrow.

You may wish to bring the day to a close, advising members that the draft decisions from Day 1 and the Schedule for Day 2 shall be shared with them tonight.

DAY 2 Wednesday 26 May 2021

You may wish to call the meeting to order and welcome delegates back to the meeting resuming with agenda item 9.

You may wish to advise that the Secretariat provided the updated decisions from Day 1 last night along with the new schedule for the meeting.

You may also remind the meeting that the sessions on the WCPFC Priorities (Item 9), CMS related work: Audit Point & risk based assessment framework (Item 10), Longline Strategy (Item 11) and Management to South Pacific Albacore (Item 12) are to be considered in closed sessions ie. for members and Secretariat only. Observers will be placed in the waiting room until discussions on these items are complete (currently scheduled for after lunch at 13:45)

SECTION IV: OFFSHORE FISHERIES ARE ECOLOGICAL SUSTAINABLE

9. Priorities for WCPFC

FFC118-WP06

10:00 - 10:45

(CLOSED SESSION)

You may wish to introduce the paper (WP06) and invite Director for Fisheries Management, Dr Wetjens Dimmlich.

You may note the list of issues discussed at WCPFC and its preliminary meetings is extensive, and every year FFA members need to choose their priorities for driving forward.

You may wish to further highlight that there remains considerable and significant work to progress this year, both internally and in relation to activities associated with the Commission's subsidiary bodies and annual meeting.

Following the presentation of the paper you may wish to invite comments from members to which the Secretariat will respond to.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. **Consider** the key WCPFC priorities identified for attention by FFA Members during 2021.

10. CMS Related Work: Audit Point & Risk Based Assessment Framework
FFC118-WP23 **10:45 - 11:30**

(CLOSED SESSION)

You may wish to introduce the paper (WP23) and invite the Secretariat to present the paper.

You may note that CMS CMM committed to a multi-year work plan to enhance the CMS. Part of this work is to develop audit points and a risk based assessment framework that will inform compliance assessments and ensure obligations are meeting the objectives. you may wish to note that the discussion during this agenda item will form the basis of an FFA Member proposal to WCPFC.

Following the presentation of the paper you may wish to invite comments from members to which the Secretariat will respond to.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- (i) **Discuss** the Draft Audit Points for the WCPFC CMS in Annex 1;
- (ii) **Discuss** the Risk based assessment framework in Annex 2; and
- (iii) **Consider** forwarding the draft audit points and RBAF, after incorporating FFC discussions, to the Commission as either a FFA proposal or as a discussion paper so that FFA members lead and drive these works at the Commission level.

SECTION IV: OFFSHORE FISHERIES RIGHTS ARE WELL DEFINED

11. Regional Longline Strategy Action Plan **FFC118-WP07** **11:30 - 12:00**
(CLOSED SESSION)

You may wish to introduce the paper before inviting the Secretariat to present the paper.

You may note that the implementation of the Regional Longline Strategy commenced in August 2020 and now it was important to consider the associated Action Plan including timeframes and estimated costing, and the sequencing of activities.

Following the presentation of the paper you may wish to invite comments from members to which the Secretariat will respond to.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. **Note** the additional information provided with regard to sequencing of activities, costing estimates and funding support; and
- ii. **Note** the workplan for the year 2021-2022.

BREAK FOR LUNCH

12:00 - 13:00

12. *Management of South Pacific Albacore* FFC118-WP08 13:00 - 13:45
(CLOSED SESSION)

You may wish to introduce the paper then invite the Secretariat to present the paper.

You may wish to highlight that members have been meeting throughout the year to advance one of the top priorities for the SPA management on the setting of zone-based limits for the SPA and it is important to establish these limits as soon as possible.

Following the presentation of the paper you may wish to invite comments from members to which the Secretariat will respond to.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to discuss progress on the management of SP albacore and provide further direction to the Secretariat on next steps.

You may wish to advise the Secretariat to admit Observers into the meeting room.

SECTION VI: OFFSHORE FISHERIES RIGHTS ARE SECURED AND PROTECTED

13. *Enhancing Tools and Partnerships to Combat IUU Fishing* FFC118-WP09
13:45 - 14:30

You may wish to introduce the paper and invite the Director for Fisheries Operations (DFO), Allan Rahari, to present the paper.

You may wish to highlight that partnerships in emerging technologies to address IUU fishing is essential to address IUU fishing.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- I. **Note** the update on current collaboration with Partners on emerging technologies;
- II. **Support** the need to share sanitised data and information to support and progress pilot trials of emerging technologies; and

- III. **Note** that advances in technologies have implications on the current approaches to sharing fisheries data and information and to discuss and explore ways to address these issues.

14. Aerial Surveillance Program - Information Ownership FFC118-WP24
14:30 - 15:00

You may wish to introduce the paper and invite the Secretariat to present the paper.

You may wish to thank Australia and the PMSP programme for their continued support to surveillance and note that a key area of focus in the discussions on the MoU with Australia was the IP ownership.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to note:

- i. the update on the ASP from 2020 and priorities moving forward;
- ii. the mutual agreement of Australia Department of Defence and the FFA to transfer the Intellectual Property (IP) ownership of the surveillance product to members which will be reflected in the Australia-FFA MoU being finalised and the MoUs between members and FFA;
- iii. the need for members that have not finalised their respective MoUs to do so;
- iv. the pending resolution of the civil aviation request by the Pacific Aviation Safety Office (PASO) membership; and
- v. the aircraft availability for tasking to meet members essential maritime security needs.

You may wish to bring the day to a close, advising members that the draft decisions from Day 1 & 2 and the Schedule for Day 3 shall be shared with them tonight by the Secretariat.

DAY 3 Thursday 27 May

You may wish to call the meeting to order and welcome delegates back to the meeting continuing with agenda item 15.

15. *Harmonised Terms and Conditions for Access by Fishing Vessels*
FFC118-WP10 10:00 - 10:30

You may wish to introduce the paper and invite the Legal Adviser, Dr Pio Manoa, to present the paper.

You may note that the HMTCs serve as a key strategic tool for FFA Members to regulate access to their waters and are a fundamental mechanism for setting leading standards for FFA members to protect and maximise benefits from their fisheries resources.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to

- i. **Note** the legal foundation, scope and application of the HMTCs and provide directions as appropriate;
- ii. **Consider** the proposed amendments to the HMTCs set out in Annex 2; and
- iii. **Endorse** the proposed amendments to the HMTCs as appropriate.

SECTION V: OFFSHORE FISHERIES RIGHTS ARE WELL DEFINED

16. *Review of ISMS Policy* ***FFC118-WP11 10:30 - 11:00***

You may wish to introduce the paper and invite Legal Counsel to present the paper.

You may wish to note that the review of the ISMS Policy specifically relates to sections on storage, security and dissemination of personal information. You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. **Note** the ongoing work in strengthening implementation of the ISMS;

- ii. **Task** the Secretariat to continue work on ISMS, including: (a) ensuring that the relevant international standard is complied with; (b) providing an annual report to the Committee on the operational aspects of the FFA ISMS; and (c) assisting Members in the strengthening of national information security policies; and
- iii. **Task** the Secretariat to explore the possibility of an integrated approach with regards to PNA and FFA information systems and report to the Committee.

17. Observer Safety and Livelihoods

FFC118-WP12 11:00 - 11:45 am

You may wish to introduce the paper and invite the Secretariat to present the paper.

You may wish to note that the livelihoods, safety and protection of Observers are critical for FFA Members. You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- (i) **Note** the ongoing work to ensure observer livelihoods are sustained and their safety is protected;
- (ii) **Seek** FFC's guidance and input on the draft observer redeployment plan;
- (iii) **Encouraged** NOPs to have specific observer placement safety protocols to mitigate COVID-19 prior to observer redeployment; and
- (iv) **Endorse** the establishment of the Regional Observer Insurance Compensation Scheme.

18. Outcome of MCSWG

FFC118-WP13 11:45 - 12.30PM

You may wish to introduce the paper and invite Allan Rahari, Director of the Fisheries Operations Division to present the paper.

You may wish to note that the MCSWG held their 24th Meeting in March 2021 and all members attended and have put forward a number of key recommendations requiring specific attention of FFC118.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. **Note** the MCSWG24 Summary Recording of Proceedings at Attachment A;
- ii. **Endorse** the specific recommendations from MCSWG24 listed in paragraphs 4 – 11; and
- iii. Provide comment on any MCS issues or areas which require additional or priority attention, including with respect to the national priorities of members.

BREAK FOR LUNCH

12:30 - 13:00

SECTION VII ECONOMIC AND SOCIAL BENEFIT OPTIMISED

19. *Development of a socio-economic indicators framework* FFC118-WP14

13:00 - 13:30

You may wish to introduce the paper and invite the Secretariat to present the paper.

You may wish to highlight that FFC114 requested FFA to commission the study to design a socio-economic development indicators framework for the Pacific Tuna industry.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. **Endorse** the progress made to date; and
- ii. Encourage member administrations to provide feedback on the development framework which will be circulated to members following FFC118.

20. *Crew Safety and Welfare - including implementation of the Crewing Project*

***FFC118-WP15* 13:30 - 14:00**

You may wish to introduce the paper then invite the Secretariat to present the paper.

You may wish to highlight the importance of this work noting that at WCPFC17, members supported the proposal for a binding CMM on labour standards but equally important was the need to protect human rights and safeguard the labour conditions for crew.

FORUM FISHERIES COMMITTEE EYES ONLY

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. Remind Members of the decision of FFC110 and FFC MIN16 to implement the crewing conditions to both foreign and domestic fishing vessels;
- ii. **Urge** members that have not done so to commence national implementation of the crewing MTCs;
- iii. **Encourage** members to seek the assistance of the Secretariat in the implementation of the crewing MTCs where required;
- iv. **Note** that the New Zealand funded crewing project should commence shortly; and
- v. **Note** that a workshop on crew safety will be convened immediately prior to FFC.

21. Business Case for Pacific Islands Food Revolution Programme Sponsorship **FFC118-WP16** 14:00-14:30

You may wish to introduce the paper and invite the Secretariat to present the paper.

You may wish to note that the Regional Roadmap's Goal 4 seeks to increase the supply of tuna for domestic consumption and this proposed collaboration with the Pacific Island Food Revolution provides such an opportunity.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. **Support** the proposed collaboration with the production team of the Pacific Island Food Revolution; and
- ii. **Approve** FFA sponsorship of three episodes of Series 3 of the Pacific Island Food Revolution.

22. *Harnessing Comparative Advantage* *FFC118-WP22* *14:30-15:00*

You may wish to introduce the paper and then invite the Secretariat to present the paper.

You may wish to remind Members of the decision at FFCMIN last year, where Ministers called on the Secretariat to undertake a regional study on how members could harness their comparative advantage with respect to tuna resources. You may note that the Secretariat has undertaken consultations and reviewed literature and would like to propose options to pursue this.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to **agree** to the Secretariat's proposal to progress work in the area of harnessing comparative advantages by:

- i. Conducting a study looking at specific value adding opportunities in the supply chain and their applicability to FFA members
- ii. Providing support to members to explore specifically the feasibility of national level projects or proposals.

23. *Update on US Treaty* *FFC118-WP25* *15:00 - 15:30*

You may wish to introduce the paper and then invite the Secretariat to present the paper.

You may wish to highlight that given the significance of the Treaty for the region, as one of the primary mechanisms through which the United States engages with Pacific Island countries, and linkages to the wider geo-political context, the renegotiation of the Treaty will need to be highlighted to Ministers at FFCMIN this year and, from there, reported to Leaders.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. Note the progress in the renegotiation of the U.S. Treaty beyond 2022;
- ii. Note the Outcomes of the First Renegotiation; and
- iii. Provide further directions as may be appropriate in the preparation for the Second Renegotiation Session in late June 2021; and

FORUM FISHERIES COMMITTEE EYES ONLY

- iv. Note that the renegotiation of the Treaty will be highlighted to Ministers at FFCMin in July and, through FFCMin, to Forum Leaders when they meet later in 2021.

You may wish to bring the day to a close, advising members that the draft decisions from Day 1, 2 & 3 and the Schedule for Day 4 shall be shared with them tonight.

DAY 4 Friday 28 May

You may wish to call the meeting to order and note that this being the last day of the meeting with a number of items to get through, they may want to be sharper with their interventions.

SECTION VIII: CORPORATE SECRETARIAT MANAGEMENT

24. Outcomes of the 19th Audit & Risk Committee Meeting FFC118-WP17

10:00 - 10:45

You may wish to introduce the paper and invite the Director for Corporate Services, Mr Mesake Nawari, and the AC Chair (Kiribati - Assistant Senior Secretary for Fisheries, Mr Teeta Eredate to present the paper.

You may also wish to thank the Audit & Risk Committee members and note the importance of the Audit & Risk Committee in providing a more detailed oversight over the administrative and financial issues and allowing the FFC to focus more on the substantive technical issues.

The following items will be presented and considered by the FFC as grouped into the parts below (with specific recommendations from the ARC meeting). You may invite comments from members following each part.

Part 1:

1. Audited financial Report as at 30 June 2020
2. Financial Report as at 28 Feb 2021
3. Review of the Draft Outline Annual Report 2020/2021
4. Review of Fees including Programme Management Fees and internal charges

Part 3:

5. EU ineligibles (DevFish II Audit)

Part 4:

6. Internal Auditor's Report
7. Human Resources, Recruitment and Employment Matters

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. **Note** that the Relevant Decisions of ARC20 to FFC118 (Attachment A)
- ii. **Note** the ARC20 Record of Proceedings (Attachment B)

25. 2021/2022 Annual Work Plan and Budget FFC118-WP18 10:45 - 11:20

You may wish to introduce the paper and invite DCS to present the paper.

You may then invite the Chair of ARC, Senior Assistant Secretary for Fisheries of Kiribati to present the ARC recommendations to the FFC.

You may wish to advise that in accordance with FFA Convention, the Secretariat must submit to the Committee the annual work programme and budget for the succeeding year for consideration and approval.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to:

- i. **note** the proposed AWPB for the FY 2021/2022;
- ii. **discuss** on the ongoing impacts of the pandemic and direct the Secretariat to maintain Member Country Contributions to the same level as the previous financial year in light of the COVID-19 pandemic;
- iii. **approve** the proposed Annual Work Programme and Budget of **\$26,485,165** for the Agency for the 2021/2022 Financial year; and
- iv. **note** the supplementary budget of **\$ 1,286,799** which will be considered further in the Revised Budget to be presented to the Special FFC later in the year.

**26. DG's Performance Assessment - Appointment of FFC Subcommittee
FFC118-WP19 11:20 - 11:35**

You may wish to introduce the paper and invite Matt Hooper, Deputy Director General to present the paper.

You may wish to note that the FFC Rules of Procedure require that a subcommittee is to be appointed at the regular FFC to undertake this assessment. Also, the Rules of Procedure states that this subcommittee is to comprise the FFC Chair and Vice-Chair, in this case Fiji and Kiribati with at least another 3 - 5 members. So this agenda seeks to appoint this subcommittee with some specific timelines

FORUM FISHERIES COMMITTEE EYES ONLY

You may wish to seek volunteers from Members to be on the Subcommittee. Once we have reached 3 - 5 volunteers, you may wish to thank those members that have volunteered and seek their agreement to the proposed timelines.

The Committee is invited to:

- i) **note** the process and Rules of Procedure relating to the performance review of the FFA Director General;
- ii) **appoint** the sub-committee that will conduct the DG's performance review; and
- iii) **agree to** the proposed process and timeframes for completing the review with outcomes to be reported to FFCMin on 6 July.

SECTION IX: MINISTERIAL MEETING

27. *Proposed FFCMIN18 and RFMM2 Arrangements and Agendas* **FFC118-WP20**

11:35 - 12:00

You may wish to introduce the paper and invite the DG to present the paper.

You may note that this paper provides an overview of the proposed FFCMIN18 (17th 8FC Ministerial meeting) and RFMM2 (2nd Regional Fisheries Ministers Meeting) arrangements and agendas.

You may then invite comments from members and following their comments you should invite the Secretariat to respond to any comments.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to

- i. **Consider** the proposal for a virtual meeting of FFCMIN18 and RFMM2 at a date to be advised; and
- ii. **Consider and endorse** the draft agendas for FFCMIN18 and the Regional Fisheries Ministerial 2 meetings (Attachment A and B);

BREAK FOR LUNCH

12:00 - 13:00

SECTION X: OTHER MATTERS

28. *Independent Review of Increasing Sustainable Economic Returns from Fisheries* **FC118-WP21**

13:00 - 13:45

You may wish to introduce the paper and advise the meeting that this review is an initiative of the Pacific Islands Forum Secretariat to look at progress against the 2015 Forum Leaders' directive to increase economic returns from fisheries. A consultant had been selected to undertake the review and an inter-agency working group is being established, comprising FFA Secretariat, PNAO and SPC, to provide a degree of

FORUM FISHERIES COMMITTEE EYES ONLY

oversight of the review. While the initial timeframe for the review envisaged that the outcomes would be presented to the Regional Fisheries Ministers Meeting in July before being submitted to Forum Leaders, this no longer seems likely given the delays in the process to date.

You may wish to encourage Members to take this opportunity to engage in the process and to ask questions of the PIFS representative so that they are clear about what is being reviewed and the process for them to provide input, either individually or collectively.

You may then wish to invite the PIFS representative to present the paper.

You may then move to invite comments from members.

You will then draw members attention to the recommendations in the paper and seek their endorsement.

The Committee is invited to

- i. Note the work of the IAWG in overseeing the Independent Review and the completion of the Final Draft Report by the consultants;
- ii. Comment on the Final Draft Report prepared by the consultants; and
- iii. Provide further guidance to the IAWG on the way forward.

29. *Matters arising from INFO Papers*

13:45 - 14:15

You may wish to invite Members to introduce items from the INFO Papers that they would like to discuss or get some clarity.

30. *Next Meeting*

14:15 - 14:20

You may wish to note that the next meeting is scheduled prior to the FFCMIN and the Secretariat will advise on those dates as they are confirmed.

31. *Clearance of FFC118 Outcomes*

14:20 - 14:50

You may wish to seek the concurrence of the meeting to Decisions of the FFC118, noting that the secretariat has provided daily updates and shared these with members overnight.

If time allows, you may invite the Secretariat to clear the outcomes (approve recommendations) noting the full record of proceedings will be cleared offline.

32. *Close of meeting*

14:50 - 15:00

You may invite the DG to provide some closing remarks.

You may invite xxx to deliver a closing prayer.

You may thank members and observers for the successful meeting and the Secretariat for the arrangements prior to closing the meeting.